



Cell Phone Policy

MileStone Academy uses instructional technology as one way of supporting our mission to teach the skills, knowledge, and behaviors students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity, and critical thinking in a variety of ways throughout the school day. In an effort to be proactive with social and interactive technology trends, it is our hope that this policy will increase awareness while putting into practice social and professional etiquette relating to electronic devices. Additionally, the purpose of this policy is to prevent campus and class disruptions by use of cell phones and other personal electronic devices. Administration recognizes the importance of students having cell phones which provide the ability to communicate with parents and to summon help in an emergency. Students possessing cell phones on campus do so at their own risk, and the school assumes no responsibility if the phone or device is lost, stolen or damaged.

Cell phones are allowed on campus but must be silenced and turned in at the beginning of each class to a designated place at the front of each teacher's classroom. Phones may only be stored in the student's book bag if they are completely turned off throughout the day. ***A pass to the office or restroom does NOT grant permission to use a cell phone.***

Students may use cell phones:

- Before school (until 8 a.m.)
- With explicit permission from a teacher or administrator
- After school (3:15 p.m. on)

When explicit permission is given, cell phones must be used in a responsible manner. In particular, voice and text messages sent and received must be appropriate and pose no disruption or safety threat to the school campus.

Violating the established policy will result in the following:

- First offense- the phone is taken away and locked in the front office until the end of the day.
- Second offense- the phone is taken away and locked in the front office during the instructional day for a full month.
- Any further infractions will result in the student not having a cell phone on school grounds during the school day. Furthermore, students who do not adhere to these guidelines will be subjected to other disciplinary actions.

****Cell phones may not be exchanged by students or used to photograph or record students or staff without prior permission from school staff.***